

Lisa M. Riggs {Graphic Designer}

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{Experience}

EVANS/RIGGS DESIGN — CINCINNATI, OH

Freelance Design - February 2002 to Present

Ownership and operation of a freelance design firm that provides identity and print design for a variety of clients. Meet with clients to go over their design needs, design projects from concept to completion, recreate existing pieces in digital form, maintain a growing customer base consisting of new and long time clients.

HARTMANN PRINTING — CINCINNATI, OH

Art Director - January 2000 to February 2002

Oversee art department, hire and supervise graphic designers, maintain equipment, provide customer service, held meetings with management and sales team on a daily basis to provide the best quality assurance.

Production/Schedule Coordinator - September 1998 to January 2000

Created this position from ground up along side of owner, controlled all jobs as they came into the shop and saw them through from start to completion.

Graphic Designer - May 1996 to September 1998

Design concepts and preparation of client artwork for printing.

DANA GRAPHICS — CINCINNATI, OH

Graphic Designer - February 1994 to May 1996

Design concepts and preparation of client artwork for printing.

STEINBERG'S — CINCINNATI, OH

Graphic Designer - August 1993 to February 1994

Design and layout newspaper ads.

{Education}

ART ACADEMY OF CINCINNATI — CINCINNATI, OH

1989 - 1993 - BFA Graphic Design

{Technical Skills}

Proficient in Adobe Illustrator, Adobe Photoshop, Adobe InDesign, QuarkXPress, Macromedia Freehand

{Personal Qualities}

Driven team player, thorough and meticulous, able to work well under pressure, capable of working successfully on multiple projects.

{References}

Available Upon Request